

Name of activity, event, and location	Toilets Covid Risk Assessment at Hertfordshire County Scout Council (HCSC) Activity Centres – Extracted from HCSC Operations Risk Assessment March 2021 and to be read in conjunction with HCSC Covid Cleaning Management Plan April 2021	Date of risk assessment	19/04/2021	Name of person doing this risk assessment	Doug Stack* Katy Pearce* Reviewed by Ben Crabb*
		Date of next review	When further relevant guidance is released.		
What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?		What has changed that needs to be thought about and controlled?	
A hazard is something that may cause harm or damage. The risk is the harm that may occur from the hazard.	For example: young people, adult volunteers, visitors	Controls are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.		Keep checking throughout the activity in case you need to change what you are doing or even stop the activity. This is a great place to add comments which will be used as part of the review.	
Transmission due to contact between individuals and surfaces	Everyone	Groups will have a dedicated toilet for their use only. Staggered arrival/ departure times and procedures for each group will avoid contact with other users. Hand sanitiser facilities will be provided at the entrance to all toilets and must be used by anyone entering and leaving the premises. Masks should also be worn by anyone entering the toilets. Signage will be in place to remind everyone to maintain social distancing, one- way systems introduced where required, and signs reminding everyone to wash their hands regularly. Paper towels/ hand dryers for drying hands will be available. Facilities will be kept well ventilated i.e., fixing doors open where appropriate. Toilets will be cleaned between each group use. Where surfaces require disinfecting, we will use an antiviral disinfectant that is effective against Coronavirus; certified European standards B:2013 + A2:2019. Virucidal mist will also be used. Additional cleaning and sanitising will take place in areas of high congregation and frequent touch points/ surfaces such as door handles/ push plates. Appropriate cleaning supplies will be readily available for staff and accompanying visitors to enable easy access for self-service cleaning as required When cleaning the toilets staff/ volunteers will be required to wear the appropriate PPE i.e., mask and gloves.		Sent out prior to arrival and confirmed Check daily that signs are still in place Recorded Recorded Guidance issued upon request	
Transmission of infection	Everyone	If a member of the group or staff/volunteer becomes unwell with suspected Covid, the designated room suitable for isolation whilst awaiting collection is to be used. If a member of the group or staff/volunteer becomes unwell or contracts covid after their visit, HCSC MUST be contacted immediately so we can make available our track and trace records to the NHS.			

*Doug Stack – Manager Activity Centres and Support Functions, Hertfordshire Scouts

*Katy Pearce- Lead Instructor, Hertfordshire Scouts

*Ben Crabb – Health & Safety Advisor to Hertfordshire Scouts - BSc (Hons), PGCE, DipESM, MSc, MEd, MIIRSM, GradIOSH, MIIAI, MICPEM