

SHELTER BUILDING

WELL END ACTIVITY CENTRE RISK ASSESSMENT SHEET

Activity/Area

SHELTER BUILDING

Frequency of use

Daily / AS REQUIRED

1. **PEOPLE AT RISK** (instructors, visitors, campers, schools)
Number of people involved 1 - 20
2. **POTENTIAL HAZARDS** (equipment, structures, fall, others etc)
 - a) Falling objects
 - b) Branches, brush, vegetation
 - c) Weather
 - d) Groups
 - e) Suffocation
3. **ASSESSMENT OF RISK**
 - a) Medium
 - b) Medium
 - c) Low
 - d) Low
 - e) Low
4. **LIST MEASURES TAKEN TO CONTROL HAZARDS**
 - a) Ensure poles or branches are secure
 - b) Tell everyone to look out for branches, roots and other potential natural trip hazards
 - c) Make sure everyone has suitable clothing
 - d) Ensure large groups are not inside shelters
 - e) Ensure plastic sheets can be removed quickly
5. **REMAINING RISK USING CONTROL MEASURES ABOVE**
 - a) Low
 - b) Low
 - c) Low
 - d) Low
 - e) Low

