

SHELTER BUILDING

WELL END ACTIVITY CENTRE RISK ASSESSMENT SHEET

Activity/Area

PIONEERING

Frequency of use

Daily / AS REQUIRED

1. **PEOPLE AT RISK** (instructors, visitors, campers, schools)
Number of people involved 1 - 20
2. **POTENTIAL HAZARDS** (equipment, structures, fall, others etc)
 - a) Falling objects
 - b) Weather
 - c) Groups
 - d) Manual handling
 - e) Slips and trips
3. **ASSESSMENT OF RISK**
 - a) Medium
 - b) Low
 - c) Low
 - d) Low
 - e) Low
4. **LIST MEASURES TAKEN TO CONTROL HAZARDS**
 - a) Ensure poles are securely fastened and unable to fall over.
 - b) Make sure everyone has suitable clothing
 - c) Ensure groups are not on structures unless competent supervision is available
 - d) All large poles should be carried by a minimum of two suitable people. Ensure everyone aware of those around them.
 - e) Tell everyone to look out for branches, roots and other potential natural trip hazards
5. **REMAINING RISK USING CONTROL MEASURES ABOVE**
 - a) Low
 - b) Low
 - c) Low
 - d) Low
 - e) Low

**DATE 01/19, REVIEW 1 YEAR
COMPLETED BY**

**REF. NO SHELTER RISK
D STACK – ACTIVITY CENTRE MANAGER**

